



Please return by: April 1

Mail to:  
Signature Services Corporation  
Summer Internship  
P.O. Box 35885  
Dallas, Texas 75235

## Signature Services Application For Summer Internship

(Please Print & Complete Other Side)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security No. \_\_\_\_\_ E-MAIL \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City State Zip

Home Telephone No: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell phone No: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Are you legally eligible for employment in the U.S.A.? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a crime? Yes \_\_\_ No \_\_\_

If you are selected for the summer internship program, on what dates will you be available for work? \_\_\_\_\_

Are there any experiences, skills, or qualifications, which will be of special benefit for the internship?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of School: \_\_\_\_\_  
Course Advisor: \_\_\_\_\_ Telephone No. \_\_\_\_\_  
E-mail \_\_\_\_\_

Major: \_\_\_\_\_ Classification: \_\_\_\_\_ G.P.A. \_\_\_\_\_

Course Advisor's Approval: \_\_\_\_\_ Recommended Credit Hours \_\_\_\_\_  
Signature

List three references below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly discuss why this internship program will benefit you and your field of study:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **EMPLOYMENT EXPECTATION AND RESPONSIBILITIES**

**After reading and understanding each paragraph, please initial the blank provided at the beginning of each paragraph.**

1. \_\_\_\_\_ **If I am accepted for this Internship/Externship/Summer Job I will be willing to work in any location during the summer.** I may request a specific location, but understand that I may not be assigned to the location requested due to the needs of the company at the time of placement.
2. \_\_\_\_\_ I am in good physical condition and I can be on my feet for long hours. I can lift a minimum of 25 pounds unassisted and I am willing and **able to work additional hours when necessary.**
3. \_\_\_\_\_ I can and will commit to work from \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_\_ thru \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_\_ to complete the terms of my summer internship/job in accordance with the policies of Signature Services Corporation.
4. \_\_\_\_\_ If I am eligible to receive an Early Signing Bonus I understand that I still must work the dates that I have committed to, which may be longer than the minimum 10 week obligation.
5. \_\_\_\_\_ I will abide by all uniform requirements and all company rules and regulations as outlined in the corporate handbook.
6. \_\_\_\_\_ I will strive to uphold the morale of my fellow team members and to do my utmost to promote the company's service, goodwill, and integrity to the client.
7. \_\_\_\_\_ I understand that the majority of my internship will be spent in the kitchens learning the different methods of cooking, serving, inventory, stocking, preparation, multi-tasking, and time management with emphasis on business skills and procedures, supervision, accounting and personnel development. I agree to carry out any and all tasks or assignments given to me with my highest level of proficiency and skill.
8. \_\_\_\_\_ **Any request for change to this agreement will be submitted by me in writing to the appropriate representative of Signature Services.**

The facts set forth in my application are complete and true. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time, for any reason or no reason. No one other than an officer of the Company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer.

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Signature of Applicant